



Washington University Clinical Associates

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Controlled Substance Prescription Policy

Please review this notice carefully. If you have any questions, please contact the office.

Prescriptions for controlled substances may not be mailed, faxed or called in to a pharmacy. In accordance with D.E.A. regulations, you may receive up to 3 one month prescriptions if your child is stable on his/her dose.

If you have mail order prescription benefits through your insurance company, please let your provider know.

When calling our office for a refill please provide us with the following information: Caller's name and phone number, Patient's name, date of birth, medication, strength, quantity and the name of the individual who will be picking up the prescription.

When requesting a refill on your medication, please give our staff 2-3 hours from your request time to have your prescription ready for pickup.

If you would like us to call you when your prescription is ready for pickup, please let us know the best phone number to reach you.

Adult family members of the patient or the patient (**if 18yrs or older**) may pick up written prescriptions. The staff of Southwest Pediatrics will ask for a driver's license to verify identity and you will be asked to sign a confirmation of pick up that will be filed in the patient's chart.

Prescriptions for controlled substances may be picked up:

Monday-Thursday 8:00 - 5:30, Friday 8:00 – 5:00 & Saturday 8:00 – 11:30

A medication follow up appointment is required every 6 months due to the nature of the medication. One of these may be combined with a yearly physical, but you will be charged for a separate office visit. This is required by your insurance company and saves you an extra visit to our office which would also necessitate a separate charge.

Thank you for your understanding and cooperation.

Southwest Pediatrics, LLC

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